

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: L Robert Kimball & Associates, Inc
 Region/Locality: Blue Ridge Region
 Period: September, 2004

Activity Report			
Task	Locality	Hours this Period	Comments
Active Tasks			
Planning		10.00	
Meet with City of Vinton to discuss plans to finish deployment, receive update on CAD installation, answer questions concerning True-up.	Vinton	10.00	
WSP/LEC Assistance		16.00	
PSAP Surveys for VZW, T-Mob, and Nextel	Vinton	4.00	
Status check and P2 testing scheduling with USCC, VZW, and Triton	Vinton	1.50	
Status check and P2 testing scheduling with T-Mobile, and Triton	Franklin	1.00	
Status check and P1/P2 testing scheduling with USCC and VZW	Floyd	1.00	
Status check with USCC	Craig	0.50	
Prepare for and onsite P1 drive testing	Floyd	8.00	USCC P1 compliant
Cutover Assistance/Acceptance Testing		12.00	
Prep for and Onsite P2 Drive Testing with Triton PCS. Follow up with Triton to discuss resolution of problem.	Franklin	12.00	Triton failed testing due to accuracy issues. Not a single call within 800 meters of callers actual location. Triton to recalibrate network and reschedule testing.
CPE Assistance			
Mapping		17.00	
Work with MSAG to identify location of mapping server, try to resolve floor space problems with server rack, discuss network throughput and coordinate efforts with MSAG and TDS. Coordinate installation of mapping server with dispatch room upgrades. Meet with MSAG to review mapping equipment deliverables.	Craig	16.00	
Follow up on status of mapping contract.	Patrick	1.00	

Cost Recovery/True Up Assistance		8.00	
Assist with identifying items that are covered by Wireless fund vs. Wireline funding, help in the collection of proper invoices, instruction on what is valid wireless expense.	Craig	8.00	
Installation Oversight		4.00	
Update files with latest deployment information.	All	2.00	
Phone call with CPE vendor to discuss ALI steering for wireless calls.	Craig	2.00	
Training Assistance		10.00	
Prep for and onsite training of dispatch staff on formatting and processing of Wireless calls.	Franklin	10.00	
Project Reporting & Status Review		3.00	
Monthly Project Report	All	3.00	
Total Hours This Reporting Period		80.00	
Completed Tasks			
Completed PSAP surveys for P2 deployment	Vinton		
USCC P1 deployed	Floyd		
Completed wireless training for dispatchers	Franklin		
Issues of Importance			
Issue	Actions Proposed to Resolve Issue		Comments
<i>Begin installation of mapping display system in Craig County</i>			<i>Estimated to occur in November</i>
<i>Begin installation of mapping display system in Patrick County</i>			<i>Estimated to occur in November</i>